



DIETICIAN

DEPARTMENT: Community Services

RESPONSIBLE TO: Allied Health Team Leader

The Role:

This role involves delivering professional dietetic services across MTHCS community, and aged care settings. The Dietitian provides evidence-based nutrition advice and interventions to diverse populations, promoting health and preventing disease. They contribute to the MTHCS rural collective model of care, work collaboratively in multi-disciplinary teams, and participate in service development and quality improvement initiatives.

Key responsibilities:

- Provide nutritional assessments, counselling, and dietary guidance for a wide range of health conditions across MTHCS services
- Evaluate Aged Care clients nutritional needs, including menu review and nutrition policy development
- Collaborate with multidisciplinary teams to ensure optimal client outcomes
- Offer general nutrition advice and implement nutrition-related services and programs
- Develop and disseminate nutrition education materials and policy
- Engage with other service providers, community organisations, and clients to enhance primary health services
- Deliver flexible, client-centered services tailored to community needs and Promote health and wellness through community education and events
- Participate in ongoing professional development and maintain knowledge of relevant regulations and industry developments
- Use current evidence-based practices in medical nutrition therapy
- Perform additional tasks as required

Key Selection Criteria:

Essential:

- Bachelor's degree in Nutrition & Dietetics (or equivalent)
- Eligibility for membership with Dietitians Australia (DA)
- Eligibility to become an Accredited Practicing Dietitian (APD)
- Excellent written and verbal communication skills
- Proficient computer skills
- Valid driver's license
- National Police Check
- Working with Children Check (as applicable)

Desirable:

- Current DA membership and participation in the APD program
- Experience in rural healthcare settings

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- Cultural competency, particularly with Indigenous and multicultural communities
- Ability to foster collaboration and build relationships across various sectors and cultural boundaries
- Community engagement experience, with strong facilitation, negotiation, and problem-solving skills

Our Vision

Leading our communities to excellence in integrated health and MTHCS

Our Mission

To provide people of all ages with access to quality, person-centred care in the Mallee.

Our Philosophy

Equitable and timely access to innovative models of care, supported by a local workforce that is engaged with the community.

Our Services

Mallee Track Health and Community Service is a multipurpose service (MPS) for all Mallee Track Communities encompassing a total area of 18,000 square kilometres. The health services include General Practice Clinics and Urgent Care at Ouyen and Sea Lake, Acute and Sub-Acute inpatient and outpatient services at Ouyen and Sea Lake, Community Aged Care and Residential Aged Care at Ouyen and Sea Lake. The community services include Allied Health, Delivered Meals, Community Transport, Social Support and Leisure and Lifestyle activities for Ouyen and Sea Lake as well as Early Years education and care for Ouyen, Sea Lake, Underbool, Murrayville and Manangatang. Community development activities include Rural Outreach and Neighbourhood Houses.

Our Values



- **Accountability** We define our expectations and are accountable for our actions.
- **Excellence** We set high standards and continually strive to improve on them.
- **Compassion** We treat everyone with care, respect and dignity.
- **Teamwork** We work collaboratively and in the spirit of partnership.
- **Integrity** We endeavour to do the right thing in all circumstances, even if no-one is watching.
- **Transparency** We are open and honest and embrace positive change.

Public Sector Values

As a Public Sector organisation, Mallee Track Health and Community Service adheres to the public sector core values. All staff are required to uphold these values.

- **Responsiveness:** Providing frank, impartial and timely advice to the Government; providing high quality services to the Victorian community and identifying and promoting best practice.
- **Integrity:** Being honest, open and transparent in dealings; using powers responsibly; reporting improper conduct; avoiding real or apparent conflicts of interest and striving to earn and sustain public trust of a high level.
- **Impartiality:** Making decisions and providing advice on merit and without bias, caprice, favouritism or self-interest; acting fairly by objectively considering all relevant facts and fair criteria and implementing Government policies and programs equitably.

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- **Accountability:** Working to clear objectives in a transparent manner; accepting responsibility for their decisions and actions; seeking to achieve best use of resources and submitting themselves to appropriate scrutiny.
- **Respect:** Treating others fairly and objectively; ensuring freedom from discrimination, harassment and bullying; using their views to improve outcomes on an ongoing basis.
- **Leadership:** Actively implementing, promoting and supporting these values.
- **Human Rights:** Making decisions and providing advice consistent with human rights and actively implementing, promoting and supporting human rights.

Mallee Track Health and Community Service is a smoke free workplace

Child Safe Organisation

Mallee Track Health and Community Service is committed to preventing child abuse, identifying risks early, and removing and reducing these risks.

Occupational Health and Environmental Safety

All MTHCS employees will:

- Ensure that they take reasonable care to protect their own health and safety, and the health and safety of others.
- Agree to abide by all of MTHCS infection prevention and control policies and procedures
- Use any equipment provided for health and safety purposes.
- Obey reasonable instructions given by MTHCS in relation to health and safety at work.
- Help MTHCS meet our duty of care, such as by undertaking hazard inspections.
- Comply with all MTHCS OHS policies and procedures
- Ensure they do not interfere with or misuse anything provided in the interests of health and safety

Section 21 of the Occupational Health & Safety Act 2004, requires an Employer to provide and maintain, so far as is reasonable and practicable, a safe workplace for all employees and ensure that no employee is placed at risk of injury while performing the duties and responsibilities required by their position.

To comply with this obligation, MTHCS requires all candidates/employees to have the mental and physical capacity to safely perform the inherent requirements of the position they are applying for (or have been appointed to).

If a risk is identified and fitness to safely perform the duties of the position needs to be determined, MTHCS with the agreement of the candidate/employee, will arrange an independent medical assessment to determine capacity to safely perform the inherent requirements of the position to minimise the risk of injury or aggravation of any pre-existing condition the candidate/employee may have.

Other relevant information

- Appointment is subject to a six-month qualifying period from the date of commencement
- Appointment is subject to satisfactory clearance of a current Police and Working with Children Check
- Statements included in this position description are intended to reflect in general the duties and responsibilities of this position and are not to be interpreted as being all inclusive
- Management may alter this Position description if and when the need arises. Any such changes will be made in consultation with the affected employee(s)
- A Probation Review will occur six (6) months from commencement, then annually taking account of the key roles and responsibilities outlined in this position description. In addition to reviewing performance (individual and work team), the annual meeting provides an opportunity to ensure role clarity, revise key performance activities/measure and set development objectives and goals for the year ahead

Acknowledgement

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I acknowledge that I have received a copy of this position description. I have read (or have had read to me) and understand the requirements of this position. I agree to work in accordance with this position description, the legislative requirements and policies and procedures of the organisation.

Signed: _____ **Date:** ____/____/_____
Staff Member

Print Name: _____

Signed: _____ **Date:** ____/____/_____
Manager / Executive

Print Name: _____

cc: Personnel File

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